



Horizons at Greens Farms Academy
High School Program
Academic Coach 2017-2018

ORGANIZATION DESCRIPTION: Horizons at Greens Farms Academy (GFA) is an academic program designed to help under-served students from the Bridgeport public schools reach their full potential. Working in partnership with Horizons families, sending schools, and the host school, Horizons at GFA is committed to developing the whole child through experiences that build problem-solving skills, foster awareness of community responsibility, instill respect for self and others, encourage a life-long interest in learning and pursue a meaningful, choice-filled life. The program serves 200 students in grades PreK-12.

At the heart of Horizons High School program are our academic coaches who provide one-on-one mentoring and academic coaching for our students once a week during the school year. Horizons high school students also benefit from subject-specific tutoring and college prep resources such as personal statement writing, SAT workshops, financial aid support, college visits and more.

JOB DESCRIPTION: The Academic Coach's role is to provide support to three of our students during the school year beginning in mid-September and ending in late June. Our goal is for all of our students to graduate high school and enroll in a post-secondary program. We look to develop the whole child by focusing on multiple areas that contribute to student success, including: academic competencies, study skills, social skills, life skills, and social emotional and character development. All coaching sessions take place at our downtown Bridgeport office. Each coach will be responsible for an individualized student growth plan with measurable goals and growth targets. Additionally, we view parents as our partners. In order to foster a strong sense of parent involvement we include our parents often and meet with them regularly. Training is provided and periodic staff meetings and conference calls help share our collective learning.

The Academic Coach role is a part-time, hourly position that runs for the length of the Bridgeport school year. Coaches meet with their students one hour each week. Extra hours are sometimes available during exam periods. All training sessions are paid on an hourly basis and a flat fee is paid for the completion of any required reporting.

JOB RESPONSIBILITIES:

- Provide direct support to students by meeting with them every week
- Work with the High School and College Coordinator to ensure student differentiated instruction and help develop individualized growth plans as needed
- Manage the implementation of the individual student growth plans and track data related to these goals
- Facilitate meeting with parents and increase their engagement
- Attend all required trainings and meetings
- Advocate for students within their school, community, and the Horizons program
- Timely completion of pre, post and quarterly reporting on student progress

QUALIFICATIONS:

- Bachelor's degree required, Master's degree strongly preferred
- Experience working with high school students in high need urban communities required
- Excellent writing and communication skills required
- Teaching experience in high poverty school a plus
- Background in English, mathematics and/or science a plus
- Enthusiasm, reliability, patience, compassion, flexibility, maturity and judgment a must!
- Both educators and individuals with corporate, non-profit, or government backgrounds are encouraged to apply
- Pell Grant recipients strongly encouraged to apply

APPLICATIONS:

Please send a statement of interest and resume to Kelonda Maul, High School & College Coordinator, at horizonscareers@gfacademy.org.